

**Forest History Association of Alberta
Minutes of Directors' Meeting
May 24, 2005
Held 11th Floor, South Petroleum Plaza, Edmonton**

Meeting started at 4:00 p.m.

Present – Cliff Henderson, David Holehouse, Bruce Mayer, Fred McDougall, Arden Rytz, Butch Shenfield and Bob Stevenson.

A quorum was confirmed.

1) Approval of the agenda

The agenda was approved with addition of an item for “date of future meetings.”

2) Terms for the initial slate of directors were set as follows:

Serving for one year: Cliff Henderson, Arden Rytz and David Holehouse.

Serving for two years: Butch Shenfield, Fred McDougall and Bob Stevenson.

Serving for three years: Bruce Mayer, Bob Udell and Peter Murphy.

Motion moved by David Holehouse, seconded by Butch Shenfield and carried.

3) Determination of executive positions was as follows:

President: Cliff Henderson

Vice President: Arden Rytz

Secretary: David Holehouse

Treasurer: Bruce Mayer

David Holehouse moved nominations cease, seconded by Butch Shenfield. Motion carried.

Note: Cliff Henderson tendered his resignation as President on May 26, 2005. Arden Rytz will be Acting President until next meeting of the Directors.

4) Financial matters.

It was agreed through discussion that association cheques may be signed by the treasurer and any one of the other three executive members. There is a bill from the lawyer for bylaw changes amounting to \$2,500.00, yet to be paid. The lawyer is holding it in abeyance for the time being. Cliff Henderson will discuss with Neil Shelly . . . there had been a thought the AFPA might help cover this cost.

Bruce Mayer will obtain a charitable number for the association and open a bank account at a bank convenient to him. Arden Rytz gave the original charter and bylaw changes to Bruce, and also provided the original minute book to David Holehouse. Bruce will send a membership note to those who came to the first AGM and other meetings, and to the Directors.

Membership fees were set at:

Corporate - \$250.00 a year

Individual - \$25.00 a year, and \$40 for family (individual and spouse).

Free honorary memberships will be available, to be nominated at annual general meetings and to remain at the Board's discretion.

The intent is that membership fees for corporations and individuals will be kept at a modest level so that all can participate. Projects will be self-funded through separate fund-raising efforts.

Arden Rytz moved, Bob Stevenson seconded and motion passed.

5) Projects for 2005-2006:

a) Inventory of items and artifacts – it was agreed in discussion that Butch Shenfield lead the work, with Bob Stevenson and archivist Crystal Miller. The group should consider insurance and ownership issues. The Hinton pistol range is being converted to storage – perhaps some material could be stored there? The association possesses no records as yet. Also, corporations will be invited to share their inventories of historic items

b) Proper storage of historic items - will be discussed later after inventory is done.

c) Bruce Mayer will look into government funding available for this type of work – Centennial funds, etc. - and report back.

d) Membership promotion

There will be a major opportunity to promote the association and membership benefits at a departmental Centennial celebration planned for September 8, 2005. There will be a history fair in the afternoon, with photos, artifacts etc. Butch Shenfield will plug in to the committee working on that event.

Arden Rytz said he could also promote the association at the AFPA meeting in Jasper in the fall.

The Registered Professional Foresters have their annual meeting over the summer, which would be another good time to promote the association.

David and Bob Stevenson will develop a membership brochure/form for approval by the Directors, to be available for these events.

e) Interviewing those involved in AFS history – Bob Stevenson said he and Peter Murphy have developed a template for this kind of work. Cliff Henderson suggested Butch Shenfield could head that up in the Rocky Mountain House RMH area perhaps . . . but interviews are not an immediate priority.

f) Member website – something requested at an earlier general meeting, to allow ex AFS people to stay in touch. Referred to Bob Udell for future action – not an immediate priority.

g) Bruce Mayer reported that the association has been asked if it wants to be affiliated with the book “A Hard Road to Travel,” along with Foothills Model Forest . . . about lands, forests and people of the Upper Athabasca Valley prior to 1925. Cliff Henderson said it’s a good idea if the cost is minimal. An expression of interest can be made, but the issue needs to be explored further with Bob Udell.

6) Date of next meeting –

To be set for the last week of June, coordinated by Bruce Mayer/David Holehouse.

7) Meeting adjourned at 5:20 p.m.