



Accession No. _____

Forest History Association of Alberta
fhaa@albertaforesthhistory.ca

22 Hutchinson Place
St. Albert, AB T8N 6R3

Telephone (780) 644-4656

CERTIFICATE OF GIFT

I, _____ (the "Donor") am the owner of the property described below (the "Property") and have full power and authority to enter into this Agreement. I hereby unconditionally give the Property to the Forest History Association of Alberta ("FHAA"), including all proprietary rights I have relating to the Property, except those rights or conditions, if any, that are specifically excepted as set out below. By signing this document as donor, the donor acknowledges that the material in the donation may be copied under section 30.21 of the *Copyright Act*. (Note: If you do not own copyright to the Property, please indicate if possible who does own copyright. If the donor is an organization or a corporate body, a motion from a governing body authorizing donation of records must accompany this agreement.)

WRITTEN DESCRIPTION OF PROPERTY (ATTACH ADDITIONAL INFORMATION IF NEEDED)

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CONDITIONS TO GIFTING OF THE PROPERTY (PUT N/A IF THERE ARE NO RESTRICTIONS)

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The Donor warrants that the Donor is the owner of the property being given to the FHAA by this Certificate, and agrees to save harmless the FHAA from any and all third party claims, demands, or actions for which the Donor is legally responsible, including those arising out of negligence, willful harm, or crimes by the Donor.

IN WITNESS WHEREOF, I have executed this Gift Agreement at _____, Province of _____, on this _____ day of _____, _____.

Signature of Donor (contact person if donor is an organization)

Signature of Donor's Witness

Print name

Print name

Address (organization address if donor is an organization)

The Forest History Association of Alberta hereby gratefully accepts the gifting of the Property by the Donor.

Per: _____

Date:

Title: _____

The personal information collected as part of this transaction and as recorded on this form is protected under the *Personal Information and Protection Act*.

The personal information recorded on this form will be used to provide a record of legal ownership, copyright ownership and intellectual control as they relate to the records that comprise this gift.

Collection of personal information is authorized through Objects and By-Laws of the Forest History Association of Alberta.

If you give your permission to share your personal information (as recorded on this form) with researchers or in FHAA promotion of forest history, please sign below.

Signature of Donor (contact person if donor is an organization)

Date

For further information please contact:

Bruce Mayer Secretary/Treasurer, FHAA (780) 644-4656 fhaa@albertaforesthhistory.ca
Forest History Association of Alberta Certificate of Gift 2010-10-06

COMPLETION INSTRUCTIONS

- After “T”:
- insert full name of the donor.
- For Gifts from organizations or corporate bodies, please note:
- where a gift is being made by an individual officially representing an organization or corporate body, the name of the organization or corporate body should be at the beginning of the certificate, NOT that of the individual. The name and title of the individual who is authorized to act on behalf of the organization or corporate body should be entered below the donor’s signature.
- Description of Property:
- provide as much information as is available at this stage, including at least name of creator, types of materials, outside dates and extent. Property could include interviews, slides/photographs, artefacts, etc.
- Description of Conditions:
- only complete if the gift is in some way restricted or conditional. Be precise in referring to any access restrictions, non-transference of copyright or any other limitations that may apply to the gift. Enter ‘No Restrictions’ into the space if there are none.
- Use of Personal Information:
- with permission the information gathered through interviews, stories, photographs, etc. may be used to promote forest history.
- Signatures:
- first signatures is to acknowledge donation of items/gifts/interviews with any restrictions. Second signatures is to acknowledge that the personal information may be used for FHAA work, however the FHAA must adhere to the Canadian Personal Information and Information Act.
- Biographical Information:
- fill out as much of the biographical information of the donator as possible.
- Artifact Information:
- provide an overview of the history of the item being donated – where it was made, how it was used, where it was used, who may have used it, any other relevant information, etc.

Thank you for taking the time to give us this important information about yourself. Please only fill out the areas that you feel comfortable with. This information may be used for research when writing about the history of forestry in Alberta. Please use extra paper or the reverse. This information will not be sold to any other party or institution.

First Name: _____ Birth date: _____

Middle name or Initial: _____ Marital Status: _____

Last Name: _____ Spouses name: _____

Nicknames or alias: _____ Male: _____ Female: _____

Children or other relationships: _____

Work History (time and places relevant to forest history): _____

Education (dates and places): _____

Titles and Honours: _____

Affiliations: _____

People you worked closely with: _____

History of the artifact donated: _____
